



ASSET MANAGEMENT ASSOCIATE

OVERVIEW

[Sunwealth](#) is a clean energy investment firm on a mission to change who benefits from renewable energy by changing the way we invest in it. We envision a future where renewable energy is accessible, affordable and inclusive. We invest in that future by financing and managing renewable energy projects that benefit diverse communities through clean power, carbon reduction, cost savings and job creation. Sunwealth is located in Cambridge's Porter Square and New York City's Financial District.

The Cambridge-based Asset Management Associate will play a key role on a small team and assist in the operations, financial oversight, and investor management of Sunwealth's growing portfolio of solar projects.

If you thrive in a collaborative, entrepreneurial and results-driven environment and are looking to join a team motivated to create economic and environmental impact across all communities, we want to hear from you.

KEY RESPONSIBILITIES

- Take an active role in the monitoring, management, and optimization of a fast-growing solar portfolio
- Assist in the analysis of emerging and existing energy markets across the US
- Control data flow for impact reporting, financial statements and daily operations for all solar asset project companies
- Play a key role in the creation and implementation of systems and processes for scaling Sunwealth's Asset Management function
- Assist in the operations of new and existing community solar projects
- Engage with utility, governmental and industry associations to ensure the continued operation and growth of Sunwealth's portfolio of renewable energy assets
- Serve in an outward-facing role across Sunwealth's multiple client and partner groups
- Perform ad hoc analysis and projects to support Asset Management, Project Development, Project Finance and Investment teams

DESIRED TRAITS/QUALIFICATIONS

- Bachelor's Degree preferred
- Demonstrated interest in renewable energy, ESG & impact investing and/or combatting climate change
- 0-2 years' experience in operations, business administration, contract administration or other similar commercial roles
- Proficient with all MS Office programs, particularly Excel
- Skilled in working with cross functional teams to achieve overall business objectives
- Strong work ethic and ability to manage multiple responsibilities, work independently, take initiative, set priorities and see projects through to completion
- Team player who recognizes learning opportunities and can flex to fill different roles in a small organization and fast-paced environment

TEAM CULTURE/BENEFITS

- Smart, effective and highly motivated team committed to creating generational change in renewable energy

- Collaborative and results-driven work environment
- Beautiful, bright and centrally located office that is accessible by public transit
- Competitive compensation package, including equity ownership
- Health insurance, including medical, dental, and vision
- 401K plan
- Opportunities for professional development
- Snacks/fruit/coffee/tea
- Team lunches/company social events

COVID-19 CONSIDERATIONS

Sunwealth recognizes the ever-changing reality of the COVID-19 pandemic and prioritizes the health and safety of its employees. At a minimum Sunwealth adopts the strictest of the CDC, state, or local guidelines, and we revise internal policies regularly as guidelines change. We anticipate maintaining a hybrid model post-pandemic, allowing for remote work while ensuring regular opportunities for engagement with teammates in the office. We require anyone working from or visiting the office to be fully vaccinated.

EQUAL OPPORTUNITY

Sunwealth is strongly committed to equality of opportunity and provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, national origin, age, disability or genetics. We endeavor to build a workplace environment that is welcoming and inclusive for everyone. Women, minorities, individuals with disabilities and veterans are encouraged to apply.

HOW TO APPLY

We recognize that there is no 'perfect' candidate. Sunwealth is a place where everyone can learn and grow. If this position excites you, do not hesitate to apply. Please submit your cover letter and resume to: careers@sunwealth.com. Be certain to include "Asset Management Associate" in the subject line of your email.

We strongly encourage applications from female and minority candidates.

Due to the volume of resumes, it may not be feasible for us to follow up with every candidate. If you do proceed with our hiring process, please note we will ask for professional and personal references.